



Bullying and Harassment

Module 1: Introduction

Introduction

Welcome to the course Bullying and Harassment. Over the course of 4 lessons we will define Bullying and Harassment, and examine the causes and effects of Bullying and Harassment. We will examine employer's obligations in relation to Bullying and Harassment. We will outline the requirements for Bullying and Harassment Policies. Finally we will outline formal and informal complaints procedures.

If this is your first course with People & Process Academy, be sure to look at "Studying with People & Process" before you begin. This short video shows you how to find your way around the lessons.

Lessons are all presented in video format, and there's a transcript you can follow as you watch. If you like, you can download the video transcript to revise later on. In Bullying and Harassment each new lesson builds on previous information, so it's best to follow the lessons in order. All registered users have unlimited access to video lessons and transcripts, and you can repeat each video as often as you like.

If you have any difficulties navigating the course, see the support section for help.

There's a quiz at the end of each lesson to test your understanding of the material. To successfully complete this course, you must pass the quiz for each lesson. Once all the lessons have been completed, you can then download and print the People & Process completion certificate.

So let's get started! In the next video, we'll get right into Bullying and Harassment by looking at "What is Bullying and Harassment?"