

Code of Practice for Employers and Employees on the Prevention and Resolution of Bullying at Work

The aim of this eLearning course is to provide employers and employees with the knowledge and skills necessary to implement best practice in the prevention and resolution of bullying at work.

On completion of this training course, you will be able to:

- Understand what bullying is and the forms it takes
- Understand the need to deal with workplace bullying
- Identify the relevant health and safety legislation pertaining to workplace bullying.
- Understand how employers and employees can implement a positive workplace culture
- Understand the informal process for dealing with workplace bullying complaints
- Understand the formal process for dealing with workplace bullying complaints
- Understand the role of the Health & Safety Authority and Workplace Relations Commission in dealing with bullying complaints

Who is this course for?

This course is ideal for all employers and managers who wish to implement the code of practice in their business.

This course is also appropriate for employees who wish to understand how following the code may prevent or resolve bullying in their work.

Syllabus:

This particular course consists of 5 video lessons. Each video is approximately 4 to 10 minutes in length. At the end of the course there is a quiz that will test your knowledge of the material. A transcript is available for each lesson so you can read along with the video or download and print to study later. This course is completely self-paced. Watch and study when and wherever you want.

The lesson breakdown for this course is as follows:

- Lesson 1: What is harassment and bullying at work?
- Lesson 2: Management of bullying at work.
- Lesson 3: Informal intervention in workplace bullying
- Lesson 4: Formal intervention in workplace bullying
- Lesson 5: Role of the HAS and WRC

Award:

On successful completion of this course all students will be awarded a Certificate of Completion. This certificate confirms you have completed all the video lessons for every module and fully met all the requirements of the course.